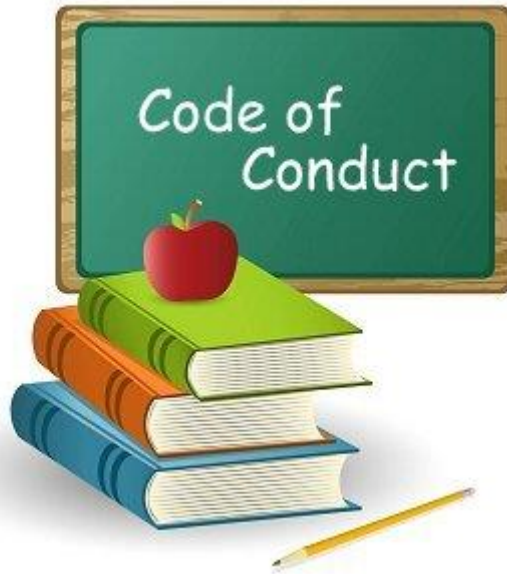


Behavior Policy



City American School Behaviour Management Policy

CAS follows the “UAE Ministry Code of Conduct 2018 no. (851)”.

Students from KG1 to grade two will follow a counselling program, while students from grade 3-12 will follow the UAE Code of Conduct.

CAS recognizes the importance of positive behavior in our school. This internal policy clearly outlines the code of conduct to be followed in the school keeping in mind that increasing positive behavior leads to a safe learning environment for students, staff, parents and visitors.

Behavior Philosophy

CAS encourages the students to implement values like respect, sharing, caring for others, and supports all students to realize their potential.

Positive behavior is seen as vital element of promoting academic excellence and encouraging a lifelong commitment for learning. We ensure that our learners and staff have the right to learn and teach in a safe, friendly, peaceful and fair environment. The school community also ensure that the rich culture and tradition of the country is being followed and respected. Our community places self-discipline and a real sense of justice to provide opportunities where each individual can flourish and develop in safety. Appropriate high self-esteem promotes good behavior, effective learning and positive relationships. This policy aims to promote positive approaches to behavior, and linked with the rewards and sanctions policy, ensures that our students understand and demonstrate appropriate behavior and respect for others. The best results in terms of promoting positive behavior arise from emphasizing potential, rewarding success and giving praise for effort and achievement.

Through the example which adults who care for them in school and through well-developed planned and stimulating learning opportunities, we believe that children can accept learning challenges and develop self-discipline. It is the responsibility of parents to work with CAS in helping to foster positive attitudes and behavior.

Aims and Values

- A calm, safe, healthy and pleasant atmosphere within the school
- Equal opportunity to all to develop positive character and leadership qualities
- Develop a sense of belonging and respect for all
- Promote responsible attitudes, increasing independence and self – discipline and self –esteem so that students learn to accept responsibility for his/ her own behavior
- A consistent approach to behavior throughout the school, with parent and staff support and cooperation
- Encourage the students to co–operate with school friends and staff
- Create a positive, stimulating learning environment where positive attitudes and behavior are encouraged and rewarded
- Share the responsibility with parents to prepare the students socially, academically and morally adaptable to the society
- Reward and encourage positive behavior
- Make the students aware of the unacceptable behavior
- To engage positively in all aspects of school life

Procedures

CAS strives to have the following:

- Clear procedures for staff and students to implement.
- Consistent implementation of the procedures throughout the school.
- All staff are expected to implement the procedures.
- Systematic step by step implementation of the positive behavior management procedures by the Middle Leadership Team and teaching staff under the supervision of the Senior Leadership Team.

Students at CAS are expected to:

- Be punctual all the time
- Wear full, clean and ironed school uniform
- Bring P.E kits to school on the days of PE lessons only
- Wear white socks and black shoes
- take well care of self-hygiene-, hair cut style (boys always short hair-
girls with long hair should always be tied with soft elastic band)
- Show respect to everyone in school
- Be truthful, well-mannered and kind
- Take pride in our school building
- Look after your books
- Walk sensibly and quietly in the corridors
- Keep our school litter free
- Set a good example to others
- Exercise self-control
- Line up quickly and quietly when the bell rings

These expectations are displayed in the school premises. The teaching staff and parents are expected to remind the students of the expectations on a daily basis.

Monitoring/Tracking Behavior

- Keeping a track of behavior patterns is important. It allows teachers to reflect on behavior management and adapt their strategies where necessary.
- It helps us to identify the behavioral needs of students and reflect on ways we can support them with strategies for improvement. Teachers can then plan for these needs and cater for them in their classrooms.
- It assists leadership by informing our self –evaluation and planning for improving student welfare systems.

Positive Reinforcement (Rewards)

At CAS, we understand the importance of positive encouragement and to have a fair chance to enjoy positive rewards to the students. We can use a number of positive rewards to encourage them to behave well and work hard.

Rewards may include the following:

- Verbal praise
- Verbal or written praise to parents about their child
- A simple word of thanks
- Sticker, badges or stamps
- Star of the Week
- Certificates
- Written comments in books
- Sending the child to another teacher, Vice Principal or Principal for praise.
- Special responsibility jobs for students e.g. Class-monitor, School Councilors etc.
- Star Charts
- Individual or Group Prizes
- Giving responsibility

Consequences (Sanctions)

As with rewards, it is vitally important that we deal with any unacceptable behavior in a consistent way. The response should depend on the severity of the incident and circumstances which lead to it. We recognize that the ongoing communication with parents is an important part of this process. We should encourage positive behavior and aim to minimize inappropriate behavior through a system of logical consequences.

The following list, though not exhaustive, includes unacceptable behavior as it disrupts the learning process and may harm others, physically or emotionally.

- Poor attendance
- Poor punctuality
- Offensive language
- Persistent refusal to do what the teachers asks
- Verbal or physical bullying or abuse of another student or staff member
- Dishonesty
- Theft
- Bullying: (the use of verbal threats, physical threats, harassment, physical assault, cyber bullying, racist comments)

- Intentional disruption or obstruction of teaching, administration or other school activities
- Any action which puts the safety of the school or any individuals at risk
- Inappropriate behavior in the school buses

Behavior and Consequences Guide for Teachers

Child isn't meeting behavior expectations with normal classroom strategies and the behaviour has become a concern.

Action:

Supervisor is informed and strategies within class discussed.



Social worker is consulted.

Action:

Behaviour Action Plan created. Reviewed weekly



Social worker calls parents, Behaviour Action Plan shared with parents, a review date set.

Action:

Class teacher, supervisor and social worker meet with parents to address concerns and update strategies to address the behaviour.
Reviewed weekly

Every child and context is different; therefore, there is room for judgement and sensible, informed decision making to occur beyond this guide. The nature of the behavior will always be considered as well as any additional needs the child may have.

Volunteer Code of Conduct Declaration (UAE Code of Conduct 2018 no. 851)

I, the undersigned, the student: grade

from the school of:

do hereby declare to abide by the following terms and conditions:

- 1- To maintain the safety of tools / photos/ records/ clothes and others, upon obtaining the same from the voluntary authority and to deliver the same upon request.
- 2- To comply to the positive, appropriate and professional behavior towards my colleagues, volunteers and approved authorities and in all voluntary fields.
- 3- To abide by the general instructions, safety protocols, and to respond in cases of emergency in authorities and voluntary groups.
- 4- To provide authorities / voluntary groups with the critical information for the sake of follow up, and coordination of voluntary opportunities in training and events.
- 5- Not to interact with the mass media except with the consent of the authority voluntary group and in compliance with the objectives of the voluntary work.
- 6- Authority / voluntary groups shall be free to accept or reject my participation in voluntary work according to the applicable bases and standards.
- 7- Full understanding: shall include a disclaimer and declaration of full understanding of the issue which shall supersede all the previous negotiations, the related oral and written agreements, which could be changed or terminated, except with the prior written consent of the authorities and voluntary groups.
- 8- Any conditions in this form may be added / amended before starting the voluntary work in light of the applicable policies and strategies in the UAE.

Remark: The terms and conditions hereof are in compliance with the “Volunteering Guide in Government Entities Work Environment”.

Principal _____